



ST. MICHAEL HIGH SCHOOL
A CHESTERTON ACADEMY

Admissions Checklist

The following checklist will assist you with the enrollment process at St. Michael High School (SMHS).

◆ **Contact Our Headmaster to Schedule a Meeting and/or Shadow Day**

Mr. Andrew Moe can be reached at 231-489-3302 or headmaster@stmichaelchesterton.org.

◆ **Complete the Application for Admission form** (see link)

◆ **Complete the FACTS Student Aid form (optional)**

Financial assistance is available for qualifying families.

FACTS application is required for all families seeking financial aid.

Your personal information is evaluated and kept confidential by a third-party service.

◆ **Submit Tuition Deposit**

A non-refundable deposit, to be applied toward tuition, is due with your Application for Admission.

If applying for financial aid (FACTS), deposit is not due until financial package is awarded and accepted.

Following your application and acceptance at SMHS, the following documents are also required:

◆ **Completed Medical Release & Treatment form** (see link)

◆ **Student Immunization Records**

◆ **Student Birth Certificate**

◆ **Student Transcripts**

SMHS will request this from the school previously attended.

If student was previously home schooled, please provide this to SMHS.

For more information or assistance with the SMHS Admissions process, please contact Executive Assistant Mrs. Mary DeAgostino at 231-489-3302 or secretary@stmichaelchesterton.org.