



ST. MICHAEL HIGH SCHOOL
A CHESTERTON ACADEMY

Admissions Checklist

The following checklist will assist you with the enrollment process at St. Michael High School.

- Contact our Headmaster to schedule a meeting and/or Shadow Day.
 - Mr. Andrew Moe can be reached at 231-489-3302 or headmaster@stmichaelchesterton.org.
- Complete the Application for Admission form.
 - See www.stmichaelchesterton.org/admissions/
- Complete the FACTS Student Aid form (optional) at <https://online.factsmgmt.com/signin/4KY0T>.
 - Financial assistance is available for qualifying families.
 - FACTS application is required for all families seeking financial aid.
 - Your personal information is evaluated confidentially by a third-party service.
- Submit Tuition Deposit
 - A non-refundable deposit, to be applied toward tuition, is due with your Application for Admission. If applying for financial aid (FACTS), deposit is not due until a financial package is awarded and accepted.
 - We strongly recommend SMHS families utilize the **St. Michael Education Loan offered through St. Francis X Credit Union**. This 12-month, 5.00% APR loan can be obtained at any branch in about 15 minutes. Families using the loan will qualify for the \$500 discount for full-balance payment. Call the SFXCU main office at 231.348.7690 to begin the process.

Upon acceptance to SMHS, the following documents will also be required:

- Completed Medical Release & Treatment form
- Student Immunization Records
- Student Birth Certificate
- Student Transcripts
 - SMHS will request this from the school previously attended.
 - If the student was previously homeschooled, parents will provide this to SMHS.

For more information or assistance with the Admissions process, please contact Administrative Assistance Mrs. Mary DeAgostino at 231-489-3302 or secretary@stmichaelchesterton.org.