



ST. MICHAEL HIGH SCHOOL  
A CHESTERTON ACADEMY

## Admissions Checklist

The following checklist will assist you with the enrollment process at St. Michael High School.

- Contact our Headmaster to schedule a meeting and/or Shadow Day.
  - Mr. Andrew Moe can be reached at 231.489.3302 or amoe@smhsaca.org.
- Complete the Application for Admission form
  - <https://stmichaelchesterton.org/wp-content/uploads/2023/05/SMHS-Application-for-Admission.pdf>
- Complete the FACTS Student Aid form (optional) at <https://online.factsmgt.com/signin/4KYOT>.
  - Financial assistance is available for qualifying families.
  - FACTS application is required for all families seeking financial aid.
  - Personal information is evaluated confidentially by a third-party service.
- Submit Tuition Deposit
  - A non-refundable deposit, to be applied toward tuition, is due with your Application for Admission. If applying for financial aid, deposit is not due until a financial package is awarded and accepted.
  - We strongly recommend SMHS families utilize the **St. Michael Education Loan** offered through **St. Francis X Credit Union**. This 12-month, 5.00% APR loan can be obtained at any branch in about 15 minutes. Families using the loan will qualify for the \$500 discount for full-balance payment. Call the SFXCU main office at 231.348.7690 to begin the process.

Upon acceptance to SMHS, the following documents will also be required:

- Completed Medical Release & Treatment form
- Student Immunization Records
- Student Birth Certificate
- Student Transcripts
  - SMHS will request this from the school previously attended.
  - If the student was previously homeschooled, parents will provide this to SMHS.

For more information or assistance with the Admissions process, please contact Administrative Assistance Mrs. Mary DeAgostino at 231.489.3302 or mdeagostino@smhsaca.org.